

St Martin – By - Looe Parish Council

Friday 19th July 2024

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 25th JULY 2024 AT NO MAN'S LAND MEMORIAL HALL.

The Parish Council Meeting.

Public Question Time. **IMPORTANT PLEASE READ NOTE BELOW.**

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Annual Parish Council Meeting followed by The Parish Council meeting held on the 13th June 2024.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA24/04612.

Proposal: Change of use of land to recreational uses in connection with the holiday park.

Location: Tregoad Caravan And Camping Park, St Martin, Looe, Cornwall.

Applicant: Tregoad Holiday Park Ltd.

Grid Ref: 227222 / 55940.

4.1.2: Application No: PA24/04758.

Proposal: Infilling the existing holiday park with up to 9 lodges (7 lodges retrospective and 2 proposed), with up to 5 lodges to have mixed holiday and staff accommodation use, and the installation of a new bus stop, together with associated works.

Location: Tregoad Caravan And Camping Park, St Martin, Looe, Cornwall.

Applicant: Tregoad Holiday Park Ltd.

Grid Ref: 227222 / 55940.

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly.

Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

stmartinpc1@btinternet.com www.stmartinbylooe.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM.

TO BE HELD ON THURSDAY 25th JULY 2024 AT NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston,

County Councillor Armand Toms.

Charles Hyde, Parish Clerk & Proper Officer of the Council.

PCSO David Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Parish Councillors: Jill Spicer, David Keeble, Simon Lawes.

Matt Way – Tregoad Holiday Park.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Meeting held on 13th June 2024 It was proposed by Councillor seconded by Councillor and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA24/04612.

Proposal: Change of use of land to recreational uses in connection with the holiday park.

Location: Tregoad Caravan And Camping Park, St Martin, Looe, Cornwall.

Applicant: Tregoad Holiday Park Ltd.

Grid Ref: 227222 / 55940.

Parish Council's Decision: Approved by delegated authority, following email consultation.

4.1.2: Application No: PA24/04758.

Proposal: Infilling the existing holiday park with up to 9 lodges (7 lodges retrospective and 2 proposed), with up to 5 lodges to have mixed holiday and staff accommodation use, and the installation of a new bus stop, together with associated works.

Location: Tregoad Caravan And Camping Park, St Martin, Looe, Cornwall.

Applicant: Tregoad Holiday Park Ltd.

Grid Ref: 227222 / 55940.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: Application No: PA24/01461. **APPROVED**

Applicant: Ms. Olive and Louise Western.

Location: The Oaks Holiday Park, Bucklawren Road, No Mans Land, Looe, Cornwall, PL13 1QR.

Proposal: Proposed creation of 6 additional touring pitches, retention of the permeable surfacing in respect of 6 existing touring pitches, use of 5 existing touring pitches approved under PA16/05973 for year-round holiday use, and extension to toilet/shower block.

Cornwall Council's Decision: Approved with conditions, (as circulated to all Parish Councillors by email).

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence: Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 05/06/2024.

Opening Bank Balances 1 st April 2024	£25,227.05
Income to date	£6,792.43
Expenditure to date	£1,777.05
Balance to date	£30,242.43

7.2: Accounts paid in June 2024.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks May 2024 Internet package & expenses.	50.00
BACS	Cornwall Council - Clerks Salary May 2024.(Including backpay)	800.28
BACS	Paid by C Hyde – HP Smart Ink Plan April – May Invoice	5.49
BACS	CALC Code of Conduct Training Jill Spicer	24.00
	Total	879.77

7.3: Income in June 2024.

13-Jun-24	Samantha Griffiths AD REVENUE		£	60.00
21-Jun-24	Tregoad AD REVENUE		£	20.00
28-Jun-24	Bond interest		£	24.36
		Total	£	104.36

It was proposed by _____ seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting. None received.

7.5: Receipts and letters of thanks received by the date of the meeting. None received.

7.6: Financial Business.

7.6.1: New Financial Regulations – Sent to all Parish Councillors to review. Need to formally adopt at this meeting.

7.6.2: Annual Audit Completed – Auditor recommended Asset Register be revisited for next year. Fee £100 to be and honorarium amount donated to the Monkey Sanctuary.

7.7.1: Accounts to be paid in July 2024.

It was proposed by _____ seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks June 2024 Internet package & expenses.	50.00
BACS	Cornwall Council - Clerks Salary June 2024.	722.93
BACS	Cornwall Council – Magazine printing	57.95
BACS	Western Webb – setting up email accounts for councillors	86.40
BACS	Business Services – Annual insurance Premium	424.58
BACS	HP Instant Ink (Monthly Subscription, paid by C Hyde)	5.49
BACS	Honorarium Audit Fee to be donated to the Monkey Sanctuary	100.00
	Total	1447.35

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: No 6 Bucklawren Road – Numerous vehicles parked on the grass verge, including a camper van with appears to have someone using it overnight, also concerns about its legality. The Clerk will contacted Cormac as own the land in question. Response from William Glassup received below:

If the vehicle has no tax or MOT this needs to be reported to the DVLA. Cornwall Council do not have powers to remove vehicles or enforce poor parking, without the aid of a Traffic Regulation Order (parking restrictions). Dangerous parking/obstructions causing safety issues need to be reported to the Police.

8.1.2: B3253 Hedges need cutting – Millendreath junction visibility poor due to hedge growth, also at the Cuddy Shack entrance. The Clerk to reported to Cormac. Email received stating work has been completed.

8.1.3: B3253 proposed speed reduction – In view of the two serious accidents at Island Cross could we please ask again for a rethink into extending the proposed 40mph limit to Dovers. The Clerk will contacted William Glassup at Cormac. Response received below:

Dear Charles,

Thanks for your email.

I acknowledge the concerns of the Parish Council, after the recent incidents on the B3253.

The details from the Police have yet to be released to the council, so would be wrong to comment on the causes of the incidents. However, blanketing this entire area as a 40mph limit would no doubt cause lack of compliance. The following are important factors when considering what is an appropriate speed limit:

- history of collisions, including frequency, severity, types and causes;*
 - road geometry and engineering (width, sightlines, bends, junctions, accesses and safety barriers etc.),*
 - road function (strategic, through traffic, local access etc.)*
 - composition of road users (including existing and potential levels of vulnerable road users),*
 - existing traffic speed;*
 - road environment (rural, level of road-side development, shop frontages, schools etc., impacts on residents),*
- With the lack of development upon this section of highway, the road characteristics and environment doesn't 'feel' like it should be a 40mph limit (this limit is predominately used within built up areas), this statistically will allow for lack of compliance.*

8.1.4: New Parish Councillor Email addresses – Now up and running, the Clerk will continue to send to old and new for the next two months, however if you are confident the new system is working for you let the Clerk know and you will only receive email on the new account.

Agenda Item 9: Business received after publication of agenda:

9.1.1: Meeting with South West Water – Email received from Simon Lawes below:

Is it possible to ask PC present to agree to contact CC and request a change in legislation to make it mandatory for SWW (or whoever is responsible for sewage) to make them a mandatory consultee and confirm that there is ample capacity even in heavy rain to process sewage from that application. If not then the application is refused or alternative actions made. Please can we request all other Parish Councils do the same.

I will see how Anna Geldred MP responds before attempting to get a petition raised to get the matter debated in Parliament (only 10,000 signatures needed for a government response and 100,000 for a debate, easy)

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Newsletters and Special Bulletins and Notices sent by email.

Agenda Item 11: New Business:

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Lankston:

Vice Chair Powley:

The Chairman.

County Councillor Armand Toms:

PCSO Dave Billing

Date and Time of Next Meetings: 7th September 2024, **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at