

# St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM.  
HELD ON THURSDAY 13<sup>th</sup> JUNE 2024 AT NO MAN'S LAND MEMORIAL HALL.

## Attended by:

Vice-Chair: Roberta Powley.  
Parish Councillors: Barbara Reynolds, Andrea Lankston, Jill Spicer,  
David Keeble, Simon Lawes.  
County Councillor Armand Toms.  
Charles Hyde, Parish Clerk & Proper Officer of the Council.

## Public Question Time and Councillors Comments on Declared Interests:

**Matt Way, Tregoad GM** – updated all present as to the progress being made by the Looe Business Forum who are making good progress with 40+ members, currently there are two sub groups working on special projects and progress is being made to feed in to the retail sector.

**Planning application** – Being submitted for the bus shelter and improvements.

**Food Festival** – Being supported by Tregoad.

**Holiday bookings** – Quite strong so far this season although some price adjustments have been made. Currently there are 62 people on the payroll.

**Tregoad Locals Discount Scheme** – Now includes activities on the site.

## Agenda Item 1: Declarations of Interest:

None declared.

## Agenda Item 2: Apologies for absence:

Chairman: Robert Henly.  
PCSO David Billing.

## Agenda Item 3: Minutes of the Parish Council Meeting:

**3.1.1: Minutes for the Annual Parish Meeting held on 9<sup>th</sup> May 2024** It was proposed by Councillor Reynolds, seconded by Councillor Keeble and agreed 5 – 0 (Councillor Lawes did not attend the meeting, therefore abstained), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

**3.1.2: Minutes for the Parish Meeting held on 9<sup>th</sup> May 2024** It was proposed by Councillor Spicer, seconded by Councillor Keeble and agreed 5 – 0 (Councillor Lawes did not attend the meeting, therefore abstained), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

## Agenda Item 4: Planning Applications:

**4.1.1: Application No:** PA24/02482.

**Proposal:** Construction of extension and garage, without compliance of Condition 3, of Decision Notice E2/06/01049/FUL dated 15.09.2006.

**Location:** Brambles, Kellow, Looe, Cornwall.

**Applicant:** Mr Graham Parr.

**Grid Ref:** 226644 / 54220.

**Parish Council's Decision:** Approved with no issues 6 – 0 votes, Proposed by Councillor Keeble, seconded by Councillor Reynolds.

## Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

## Agenda Item 6: Planning Matters:

None received.

**6.2: Correspondence:** Forwarded by email where possible.

## **Agenda Item 7: – Finance.**

### **7.1.1: Summary of Accounts.**

#### **Reconciled balances date 05/06/2024.**

Opening Bank Balances 1 <sup>st</sup> April 2024	£25,227.05
Income to date	£6,792.43
Expenditure to date	£1,777.05
Balance to date	£30,242.43

### **7.2: Accounts paid in May 2024.**

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks April 2024 Internet package & expenses.	50.00
BACS	Cornwall Council - Clerks Salary April 2024.(Still at the old rate)	649.98
BACS	K Johnson – Parish Paths	70.00
DD	Information Commissioner Data Protection <i>Missed from July 23 meeting</i>	35.00
	Total	804.98

### **7.3: Income in May 2024.**

31-May-24	Bond interest		£	26.93
28-May-24	A BOWEN Brush & Beyond AD REVENUE		£	15.00
29-May-24	Moon & Ben AD REVENUE		£	30.00
30-May-24	Weatherproof Systems AD REVENUE		£	40.00
		Total	£	111.93

It was proposed by Councillor Reynolds, seconded by Councillor Keeble that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

### **7.4: Requests for Funding received by date of meeting.**

**7.4.1: Millendreath abandoned bronze path, Summercourt Cottages to Millendreath –** A request was made for a contribution towards the hiring of equipment to allow volunteers to start to clear the path. The Clerk asked if he could get clearance and advice from the Countryside Team before any works start as there could be H&S, insurance and legal issues.

**7.4.2: No Man’s Land Community Gardens –** Dependant on the funds raised at a coffee morning, there may be a request for a contribution towards the upkeep of the gardens at Holland Road and Springfield Park. This will be reported at the next meeting.

### **7.5: Receipts and letters of thanks received by the date of the meeting.**

None received.

### **7.6: Financial Business.**

#### **7.7.1: Accounts to be paid in June 2024.**

It was proposed by Councillor Reynolds, seconded by councillor Keeble that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks May 2024 Internet package & expenses.	50.00
BACS	Cornwall Council - Clerks Salary May 2024.(Including backpay)	800.28
BACS	Paid by C Hyde – HP Smart Ink Plan April – May Invoice	5.49
BACS	CALC Code of Conduct Training Jill Spicer	24.00
	Total	879.77

## **Agenda Item 8: Reports on Matters arising from the Minutes.**

### **8.1.1: Two large potholes between the Monkey Sanctuary and Frogmore.**

### **8.1.2: Widegates Lane potholes.**

It was reported that the large pothole has not been repaired, the Clerk will report again.

### **8.1.3: Holland Road, potholes by the hall entrance and drain outside number 7.**

### **8.1.4: Two large potholes on the Lane between the Monkey sanctuary And Looe Hill,**

The Clerk reported all of the above items to Cormac.

Confirmation email received confirming work was needed, and confirmation emails now received confirming all the work has been completed.

In most cases work was completed withing three working days.

## **Agenda Item 9: Business received after publication of agenda:**

None received.

## **Agenda Item 10: Information received from CC and other Authorities:**

**10.1.1:** Newsletters and Special Bulletins and Notices sent by email.

## **Agenda Item 11: New Business:**

**11.1.1: July Meeting Date** – The Chairman has requested it be moved to 25<sup>th</sup> July.

**11.1.12: Parish Councillors Email Addresses** – Please see the email below from our Website provider.

*You should consider moving councillors to council allocated email accounts as you are in danger of failing AGAR if you use personal email accounts.*

*We can set up email accounts which meet the requirements for transparency and GDPR for £72 + VAT per year in total (not per account). These can use your existing domain.*

*Regards*

*Barry*

*Barry Isaacs C.Eng MIET ACGI. WesternWeb Limited. Tel: 01822 870269*

Discussions ensued and it was decided to ask the Clerk to contact Western Web to see how we progress with getting this project started.

## **Agenda Item 12: Around the table:**

### ***Councillor Reynolds:***

**No 6 Bucklawren Road** – Numerous vehicles parked on the grass verge, including a camper van with appears to have someone using it overnight, also concerns about its legality.

The Clerk will contact Cormac as own the land in question.

### ***Councillor Lankston:***

Nothing raised.

### ***Councillor Spicer:***

Nothing raised.

### ***Councillor Keeble:***

Nothing raised.

### ***Councillor Lawes:***

**Cliff erosion, Millendreath** – So far this year, working on erosion estimateds by the Coastal Protection Team, 6 years' worth of cliff erosion has taken place at Millendreath, currently the garages on the cliff are now just feet away from collapse. Councillor Lawes is monitoring the situation.

**B3253 Hedges need cutting** – Millendreath junction visibility poor due to hedge growth, also at the Cuddy Shack entrance. The Clerk to report to Cormac.

### ***Vice Chair Powley:***

**B3253 proposed speed reduction** – In view of the two serious accidents at Tregoad hill could we please ask again for a rethink into extending the proposed 40mph limit to Dovers. The Clerk will contact William Glassup at Cormac.

**County Councillor Armand Toms:**

**Fish Market closures** – The recent closure of their fish market at Plymouth is causing the fishing Industry in Looe big problems with road transport having to be arranged to take the fish to Brixham, this is expensive and the current arrangements are only temporary until a solution can be found.

**South West Water – Community Meeting** – To be arranged to enable the community and its representatives e.g. Parish Councils and local businesses to attend to discuss concerns, County Councillor Armand Toms encourages as many people as possible to attend.

**Second Homes in the parish** – Currently figures from Cornwall Council have recorded 26% of the homes in the parish as second homes (not holiday lets or AirBnb), if these homes were permanent the contribution to the council tax collected could be considerable. In Looe alone 10% of property is being used as AirBnb.

Date and Time of Next Meetings: 25<sup>th</sup> July 2024, **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.23pm.