

# **St Martin – By - Looe Parish Council**

**MINUTES FOR THE ANNUAL PARISH MEETING HELD AT 7.15PM. ON THURSDAY  
4th APRIL 2024 AT NO MAN'S LAND MEMORIAL HALL.**

## **Attended by:**

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, Jill Spicer.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

## **The Annual Parish Meeting.**

### **Agenda Item 1: Apologies for absence.**

Parish Councillors: Simon Lawes, David Keeble. PCSO David Billing.

### **Agenda Item 2: Minutes of the Annual Parish Meeting.**

#### **2.1.1: Minutes for the Annual Parish Meeting held on 7<sup>th</sup> April 2023.**

Approved at the 4<sup>th</sup> May 2023 meeting.

### **Agenda Item 3: St Martin by Looe Parish Council - Chairman's Report 2024.**

This year has been another busy year for the Council.

We are now back to full strength with Jill Spicer being co-opted in June last year. The new website is working well with the clerk able to make regular updates.

We have continued to campaign for road improvements in No Mans Land on the B3253. We have finally been promised a speed reduction to 40mph through the village. We hoped that this would be extended all the way to Looe, but this will not be the case. Some road surface improvements have been made to the B3253 from St Martins Church to Tregoad but unfortunately, they were not completed all the way to No Man's Land. Hopefully this work will be completed soon as the road surface especially near the bus stop remains in a poor state of repair. There have been a few instances of the bus not stopping at the Bus Stop but hopefully these have been resolved. The timber at the bus stop has been treated and a regular maintenance routine has been established. There have been several reported instances of traffic heading in the wrong direction through the one-way section and police are asking for registration numbers and video or dash cam footage.

There are continuing problems with potholes and flooding on the roads in the parish. If you can let the clerk know an exact location, he will report it to Cormac and they usually attend fairly promptly. There have also been several incidences of fly tipping.

Millendreath continues to have problems. The recent storms have caused extensive damage to the cliff on the eastern side of the beach making it quite dangerous. Councillor Lawes and Cornwall Councillor Toms are monitoring the situation. The council are very concerned about the current lack of toilets but hopefully this will be resolved with the current refurbishment of the café. On a positive note we now have a new noticeboard at Millendreath.

The King's Coronation was celebrated in May with events organised by the Memorial Hall Committee. The Parish Council donated Celebration Mugs to all the children in the parish. Unfortunately, there was a poor uptake, and the council will review this policy for future royal events.

The Parish Council have planted a silver birch tree in memory of the late Queen Elizabeth II at Pethick Farm marked by a memorial plaque. The tree was kindly donated by Tregoad Holiday Park.

A service of Remembrance was held in the Memorial Hall in November, and I laid a wreath on behalf of the Parish Council.

My thanks to PCSO Dave Billings for his attendance and regular updates of crime levels in the parish at council meetings. He also organised a policy surgery in the hall in March which I was unable to attend. I was invited to the official opening of the Public Enquiry Office at Looe Police Station. This is now open 10.00am – 3.00pm Monday to Saturday making it far easier to report crime in the community.

My thanks go to my fellow councillors for their support over the year. My thanks to County Councillor Armand Toms for the tremendous support he has given us. He continues to represent South East Cornwall in Truro and keeps them aware of the problems at this end of the county and the state of the A38 and the added costs to the community of the Tamar Bridge Tolls.

Finally, I extend a very big thank you on behalf of myself and all the councillors to our clerk Charles for all his hard work to ensure the smooth running of the council, for his work in producing the quarterly newsletters for the parish and his efficiency in running the website.

**Robert Henly 04/04/2024**

#### **Agenda Item 4: Reports from other organisations in the Parish:**

Hall Reports: Tracy Chudleigh, Committee Chairman. St Martin's Village Hall Trust. We have had another successful year. Attendance at some events has been lower, which I think is due to the cost-of-living crisis. But overall, the hall has been busy.

Jumble sales continue to be popular. The flower shows were well attended and enjoyed by all. We continue to be busy with private bookings. And it's lovely to see the billiards room in use again. Many thanks to Mr Gazur for organising this.

We welcomed a new committee member this year. Paul Matthews, whose family has had a very long association with the hall. We are always looking for more committee members. If you could spare an hour or so a month then please contact us.

We continue to upgrade the hall as and when we can.

Finally, please support your hall. It is a vital community asset that in these difficult times needs to be kept going.

Many thanks to our hard-working committee and to everyone who supports us.

#### **St Martin's Village Hall Trust - Treasurers report:**

Despite the rise in living costs the Hall is financially stable.

The annual returns have been sent to the Charity Commission. It was agreed to continue using Ms C. Cockerill as the auditor. Proposed by Mrs T. Chudleigh, seconded Mrs V. Kitson.

#### **Agenda Item 5: Matters raised by Parishioners for further discussion and possible Action:**

Nothing raised.

There being no other business the meeting closed at 7.29pm.

# ST MARTIN- BY- LOOE PARISH COUNCIL

MINUTES FOR THE PARISH COUNCIL MEETING HELD AT 7.30PM ON THURSDAY  
4<sup>th</sup> APRIL 2024 AT NO MAN'S LAND MEMORIAL HALL.

## Attended by:

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, Jill Spicer.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

## Public Question Time and Councillors Comments on Declared Interests:

**Matt Way, GM Tregoad Holiday Park** – Updated the Parish Council as to activity on the park, he outlined the continuing improvement plans, reported on the park reopening in the dreadful wet Easter weather, and updated all present as to the activity at the Looe Business Forum. The Locals Discount Scheme has been updated and it now forms a loyalty card that adds funds with every purchase in the bar and restaurant, which can be saved and spent at a later date.

## Agenda Item 1: Declarations of Interest:

| <u>Name.</u>                          | <u>Reason.</u> | <u>Interest type.</u> |
|---------------------------------------|----------------|-----------------------|
| 4.1.1: Parish Councillor: Jill Spicer | Neighbour      | Personal.             |

## Agenda Item 2: Apologies for absence:

Parish Councillors: Simon Lawes, David Keeble. PCSO David Billing.

## Agenda Item 3: Minutes of the Parish Council Meeting:

**3.1.1: Minutes for the Parish Council Meeting held on 7<sup>th</sup> March 2024.** It was proposed by Councillor Reynolds, seconded by Vice Chairman Powley and agreed 3 – 0 (Councillors Lankston and Spicer did not attend the meeting) that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

## Agenda Item 4: Planning Applications:

**4.1.1: Application No:** PA24/01461.

**Proposal:** Proposed creation of 6 additional touring pitches, retention of the permeable surfacing in respect of 6 existing touring pitches, use of 5 existing touring pitches approved under PA16/05973 for year-round holiday use, and extension to toilet/shower block.

**Location:** The Oaks Holiday Park Bucklawren Road, No Mans Land, Looe.

**Applicant:** Ms Olive and Louise Western. The Oaks Holiday Park

**Grid Ref:** 228317 / 55907.

*The Clerk was asked by the Chairman to report the discussion with the Planning Officer, Jacop Sandercock.*

"I have spoken to the Planning Officer twice regarding this application, the first time to report the incorrect statement on the Application Form regarding Agricultural Holdings. The second time was to discuss the bullet points raised by Councillor Spicer; as the list of bullet points was substantial and raised some very valid concerns, the Planning Officer agreed to forward the list to the clients Planning Agent for answers. It was decided that if the PC could not determine this application at this meeting, it should be deferred until the Planning Officer provides the feedback from the Agent. Once this is received the PC should convene another meeting preferably before the 9<sup>th</sup> May meeting to determine the application".

*Discussions ensued and Councillor Spicer provided further updates, and has pictures and maps if anyone would like to them, which back up the concerns, following these discussions it was agreed to defer the decision until we hear back from the Planning Officer.*

**4.1.2: Enquiry reference: PA24/01728.**

**Proposal:** Non-material amendment to decision PA17/05024 dated 30.08.20217 for alterations to site layout.

**Location:** Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall, PL13 1PB.

**Applicant:** Tregoad Holiday Park Ltd.

**Parish Council's Decision:** Approved by delegated authority.

**4.1.3 Application No: PA24/01624.**

**Proposal** Infilling the existing holiday park with up to 17 additional holiday lodges, together with associated works.

**Location** Tregoad Holiday Park, St Martin, Looe, PL13 1PB.

**Applicant** Tregoad Holiday Park.

**Grid Ref** 227222 / 55940.

**Parish Council's Decision:** Approved. Proposed by Vice Chairman Powley, seconded by The Chairman.

*These plans were presented to the Parish Council by Matt Way, GM, Tregoad Holiday Park at a previous meeting, as all were familiar with the proposal the discussion was brief and no objections raised.*

**Agenda Item 5: Planning Decisions received by the date of the meeting:**

**5.1.1: Application No: PA24/01728.**

**Applicant:** Tregoad Holiday Park Ltd.

**Location:** Tregoad Caravan and Camping Park, St Martin, Looe, PL13 1PB.

**Proposal:** Non-material amendment to decision PA17/05024 dated 30.08.20217 for alterations to site layout.

**Cornwall Council's Decision: Approved.**

**Agenda Item 6: Planning Matters:**

None to discuss.

**6.2: Correspondence from Cornwall Council and Other Organisations:**

Forwarded by email where possible.

**Agenda Item 7: – Finance.**

**7.1.1: Summary of Accounts.**

**Reconciled balances date 04/04/2024.**

|  |            |
|--|------------|
| Opening Bank Balances 1 <sup>st</sup> April 2023 | £25,430.67 |
| Income to date                                   | £13,661.39 |
| Expenditure to date                              | £13,865.01 |
| Balance to date                                  | £25,227.05 |

**7.2: Accounts paid in March 2024.**

| Cheque No | Organisation   | Amount  |
|-----------|--|---------|
| BACS      | CF Hyde – Clerks February Internet Package & any expenses. | 50.00   |
| BACS      | Cornwall Council – Clerks Salary February 2024.            | 649.98  |
| BACS      | Weatherproof Systems – Millendreath Noticeboard            | 600.00  |
|           | Total  | 1299.98 |

### **7.3: Income in March 2024.**

|           |                           |       |   |       |
|-----------|---------------------------|-------|---|-------|
| 8-Mar-24  | Graham Maloney AD REVENUE |       | £ | 30.00 |
| 31-Mar-24 | Bond Revenue              |       | £ | 51.25 |
|           |                           | Total | £ | 81.25 |

It was proposed by Councillor Reynolds, seconded by Councillor Lankston that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

### **7.4: Requests for Funding received by date of meeting.**

**7.4.1: Trenode Primary School** – Request for a donation to help fund a forest school specialist to provide interventions for the children. (Sent to all Parish Councillors by email). Discussions ensued and it was proposed by Vice Chairman Powley and seconded by Councillor Lankston to send a donation of £50. ALL AGREED.

### **7.5: Receipts and letters of thanks received by the date of the meeting.**

None received.

### **7.6: Financial Business.**

#### **7.7.1: Accounts to be paid in April 2024.**

It was proposed by Councillor Reynolds, seconded by Vice Chairman Powley that the following be authorised for payment. ALL AGREED.

| Cheque No | Organisation  | Amount  |
|-----------|---|---------|
| BACS      | CF Hyde – Clerks March Internet Package & any expenses. | 50.00   |
| BACS      | Cornwall Council – Clerks Salary March 2024.            | 649.98  |
| BACS      | Cornwall Council _ Magazine Print cost.                 | 57.95   |
| BACS      | Cornwall Association of Local Councils - Subscription   | 257.09  |
| BACS      | Trenode Primary School Donation                         | 50.00   |
|           | Total   | 1065.02 |

### **Agenda Item 8: Reports on Matters arising from the Minutes.**

**8.1.1: Pot Holes** – Between 5 – 6 Bucklawren Road and Treveria Farm. The Clerk to reported to Cormac, who replied stating they did not require attention as not deep enough.

**8.1.2: Simmons Lane** – Fly tipping. The Chairman to supplied photos. The Clerk reported to Cornwall Council. *The Chairman reported this has now been cleared.*

**8.1.3: B3253 Looe Bay** – Flooding now worse than ever. The Clerk reported our concerns to Cormac.

**8.1.4: Broken Drain outside no 7 Holland Road** – The Clerk reported to Cormac who replied stating this has already been reported and is on the list to do. *Vice Chairman Powley reported this has not been done.*

**8.1.5: Application for Street Trading Consent LI24\_001095 - MACK - B3253 Layby opposite Looe Bay Caravan Park St Martin Looe PL13 1NX** – email received from Linda Edmunds, Licencing officer, Cornwall Council. Following objection received from St Martin by Looe Parish Council, we advise that the applicant has decided to withdraw their application in respect of the above.

### **Agenda Item 9: Business received after publication of agenda:**

None.

### **Agenda Item 10: New Business:**

None.

**Agenda Item 11: Around the table:**

***Councillor Reynolds:***

Nothing raised.

***Councillor Lankston:***

Nothing raised.

***Councillor Spicer:***

**Campers Still using the land near the Willows Illegal Campsite** – The Clerk will look into the history of the site and resubmit a report to enforcement.

***Vice Chair Powley:***

**Three-piece suite in the garden of a property in Holland Road** – This has been reported to Cornwall Housing who were sending Biffa to remove, however this did not happen and Vice Chairman Powley was told this would now be collected by Cornwall Housing, however there appears to be issues preventing this happening. Vice Chairman Powley has asked County Councillor Armand Toms to intervene, he is meeting with Lisa Dolly from Cornwall Housing next week and will bring this up.

***The Chairman:***

**Fingerpost at Keveral** – This is leaning and needs refitting. The Clerk to contact Oak Johnson and see if its something he can do. The Clerk also reported the illegal No access to Seaton signs have reappeared.

**Potholes, from Bucklawren farm to Penshoey** – By the large tree, deep pothole needs attention. The Clerk to report to Cormac.

**New Rubbish Collection Days** – Just a reminder the new service starts next week.

***County Councillor Armand Toms:***

**B3252 Road Safety Meeting** – There is a meeting to discuss this road where there have been a number of fatalities over the last few years, if someone from the PC wishes to attend please inform the Clerk.

**Landslides in the Constituency** – There have been several landslips in the area due to the increase in rainfall. The current one at Looe over the bridge at the entrance to Millpool Car Park is moving along, however legal issues are slowing things down, and if necessary, Cormac will step in to repair the issue and deal directly with the homeowner.

**Coddy Shack** – Speed watch has taken place and County Councillor Armand Toms has asked for a Speed Monitor Display to be installed as too many vehicles are travelling too fast along the road by a dangerous entrance to the Coddy Shack.

**Millendreath Cliff Falls and land slippage** – County Councillor Armand Toms and Councillor Lawes are monitoring the cliffs at Millendreath, there have been a number of cliff falls and currently the green area by the garage is seen to be slipping towards the cliff edge, concerns about the loss of the road have been raised in the past with Cormac who have been asked to monitor the road.

**Potholes** – Due to the appalling weather, potholes are appearing everywhere, and repairs are not lasting, Councillor Toms has reported over 200 recently, however Cormac are quick to attend and repair.

***PCSO Dave Billing:***

**Police Report:** During March 2024 there was 1 crime in the public domain reported to the Police, this was a theft of a GPS unit from a tractor, along with other units from tractors in another parish. This is believed to have been carried out by a gang of criminals from out of force. These units can be removed after use from the tractor, and this is what we advise farmers to do, although we understand that this isn't ideal, it will prevent it happening again.

Date and Time of Next Meetings: Thursday 9<sup>th</sup> May 2024: **Annual Parish Council Meeting at 7.15pm** followed by the **Parish Council Meeting at 7.30pm**

There being no other business the meeting closed at 8.20pm.

