

St Martin – By - Looe Parish Council

Friday, 29th September 2023

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 5th OCTOBER 2023 AT NO MAN'S LAND MEMORIAL HALL.

AGENDA

Public Question Time. **IMPORTANT PLEASE READ NOTE BELOW.**

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Parish Council Meeting held on the 31st August 2023.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

stmartinpc1@btinternet.com www.stmartinbylooe.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

ST MARTIN- BY- LOOE PARISH COUNCIL

WORKING AGENDA FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 5th OCTOBER 2023 AT NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly, Vice Chairman: Roberta Powley,
Parish Councillors: Barbara Reynolds, Andrea Lankston,
Jill Spicer, Simon Lawes, David Keeble.
Charles Hyde Parish Clerk and RFO
County Councillor Armand Toms.
PCSO Dave Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 31st August 2023 It was proposed by Councillor _____ seconded by Councillor _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: Enquiry reference PA23/05635.

Proposal: Application for Non-Material Amendment to Application PA21/11900, PA21/06885, PA19/00686 and PA14/04703 for Use and reconfiguration of parts of existing holiday park to allow for the stationing of 106 no lodge caravans for holiday use, namely 1) Change of layout.

Location: Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall, PL13 1PB.

Applicant: Tregoad Holiday Park Ltd.

Cornwall Council Decision: Unconditional Approval.

5.1.2: PA23/06549. WITHDRAWN

Applicant: Ms Jill Spicer

Location: Land South Of Polborder House St Martin Looe Cornwall PL13 1NZ

Proposal Certificate of lawfulness for existing use: Use of land as amenity space associated with caravan park

Cornwall Council Decision: WITHDRAWN.

Agenda Item 6: Planning Matters: None to discuss.

6.2: Correspondence: Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 25/09/2023.

Opening Bank Balances 1 st April 2023	£25,430.67
Income to date	£12,974.92
Expenditure to date	£6,498.62
Balance to date	£31,906.97

7.2: Accounts paid in August 2023.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks July/August 2023 expenses.	117.10
BACS	Cornwall Council - Clerks Salary July 2023.	649.98
BACS	Cornwall Council – Clerks Salary August 2023	649.98
BACS	Cornwall Council – Magazine Printing	50.50
BACS	Liskeard Signs and Trophies – Swing Signs for Market	170.00
BACS	RBL Poppy Wreath (Purchased by C Hyde on personal Paypal Account	25.00
BACS	Viking Direct (office supplies)	35.41
		1697.97

7.3: Income in August/September 2023.

29-Aug-23	New View Windows AD REVENUE	£	20.00
30-Aug-23	Weatherproof Systems AD REVENUE	£	20.00
1-Sep-23	R Powley Coronation mug sold	£	7.60
14-Sep-23	B Reynolds Mugs sold	£	22.50
19-Sep-23	A Cornwall AD REVENUE	£	20.00
22-Sep-23	S Wills AD REVENUE	£	30.00
22-Sep-23	Tregoad AD REVENUE	£	20.00
7-Sep-23	Precept pt 2	£	5,990.00
25-Sep-23	Bond Interest	£	110.62
		Total	£ 6,240.72

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

7.1.1: Cornwall Air Ambulance - Request for a grant to help the Charity with this vital service to the residents of Cornwall.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.7.1: Accounts to be paid in October 2023.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks September expenses.	50.00
BACS	Cornwall Council - Clerks Salary September 2023.	649.98
BACS	Cornwall Council – Magazine Printing.	69.54
		Total 769.52

Agenda Item 8: Reports on Matters arising from the Minutes.

PA19/10960 Millendreath Bar – The time has run out for this application and for the bar to remain open a new application needs to be submitted. The Clerk raise an enforcement case, however the officer looked at the incorrect planning application (for the café – despite the application number being submitted) and said it was not out of date!. The Clerk has been in contact with Planning Enforcement and is awaiting a reply. Building control has not been contacted as I am waiting for the outcome of the enforcement,

Here is the original reply:

Dear Mr Hyde

Thank you for completing the online submission form below in relation to the café at Millendreath Holiday Village.

I have looked at the history of the site and it would appear that the café applied for temporary consent again in 2021 for a further 3 years and that temporary consent would expire on 16/07/2024, unless you can provide further details I am unable to identify a breach of planning control at this time, unless the café ceases trading after 16/07/2024.

With regard to the unsafe decking and fencing at the café, this would not be something which would we investigate in planning, your query would need to be dealt with by our Building Control department who would look at unsafe structures and have their own legislation and regulations to follow. For ease I have provided you with a link Building control - Cornwall Council

At this stage, I do not believe there is a breach of planning control as the current active permission expires on 16/07/2024 and no further investigations will take place at this time.

Kind regards
Richard

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

11.1.1: Bus Shelter weeds and condition – The Clerk has instructed Mr. Chudleigh to weed and tidy up the area around the bus shelter, as it is looking very untidy and not user friendly.

A request for a quotation to treat the bus shelter with preservative has been asked for from a local contractor, this work needs to be done to ensure the bus shelter has a long life. This can then be precepted for.

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Lankston:

Councillor Spicer:

Councillor Keeble:

Councillor Lawes:

Vice Chair Powley:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing:

Date and Time of Next Meetings: Thursday 2nd November 2023 **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at