

# St Martin – By - Looe Parish Council

Friday, 27<sup>th</sup> October 2023

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 2<sup>nd</sup> NOVEMBER 2023 AT NO MAN'S LAND MEMORIAL HALL.

## AGENDA

Public Question Time. **IMPORTANT PLEASE READ NOTE BELOW.**

**Agenda Item 1:** Declarations of Interest.

**Agenda Item 2:** Apologies for absence.

**Agenda Item 3:** Minutes of the Parish Council Meeting held on the 5<sup>th</sup> October 2023.

**Agenda Item 4:** Planning Applications:

**4.1.1: Application No:** PA23/08498

**Proposal:** Certificate of lawfulness for the existing use of amenity space associated with the caravan park including storage and recreation uses.

**Location:** Looe Country Park Caravan and Campsite, Bucklawren Road, No Man's Land, Looe.

**Applicant:** M.s Jill Spicer.

**Grid Ref:** 228135 / 55846.

**Agenda Item 5:** Planning Decisions received by the date of the meeting.

**Agenda Item 6:** Planning Matters.

**Agenda Item 7:** Finance.

**Agenda Item 8:** Reports on Matters arising from the Minutes.

**Agenda Item 9:** Business received after publication of agenda.

**Agenda Item 10:** Information received from CC and other Authorities.

**Agenda Item 11:** New Business.

**Agenda Item 12:** Around the Table.

### **Important - please note:**

***All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.***

***This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.***

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

[stmartinpc1@btinternet.com](mailto:stmartinpc1@btinternet.com) [www.stmartinbylooe.org.uk](http://www.stmartinbylooe.org.uk)

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

# **ST MARTIN- BY- LOOE PARISH COUNCIL**

**WORKING AGENDA FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 2<sup>nd</sup> NOVEMBER 2023 AT NO MAN'S LAND MEMORIAL HALL.**

Vice Chairman: Roberta Powley,  
Parish Councillors: Barbara Reynolds, Andrea Lankston,  
Jill Spicer, Simon Lawes.  
Charles Hyde Parish Clerk and RFO  
County Councillor Armand Toms.  
PCSO Dave Billing.

## **Public Question Time and Councillors Comments on Declared Interests:**

### **Agenda Item 1: Declarations of Interest:**

**4.1.1: Councillor Spicer** Prejudicial Site Owner.

### **Agenda Item 2: Apologies for absence:**

Chairman: Robert Henly. Parish Councillor: David Keeble.

### **Agenda Item 3: Minutes of the Parish Council Meeting:**

**3.1.1: Minutes for the Parish Council Meeting held on 5<sup>th</sup> October 2023** It was proposed by Councillor seconded by Councillor and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

### **Agenda Item 4: Planning Applications:**

**4.1.1: Application No:** PA23/08498

**Proposal:** Certificate of lawfulness for the existing use of amenity space associated with the caravan park including storage and recreation uses.

**Location:** Looe Country Park Caravan and Campsite, Bucklawren Road, No Man's Land, Looe.

**Applicant:** M.s Jill Spicer.

**Grid Ref:** 228135 / 55846.

### **Agenda Item 5: Planning Decisions received by the date of the meeting:**

**5.1.1: Application No:** PA23/05732.

**Proposal:** Provision of a new swimming pool and facilities building, together with associated works.

**Location:** Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall.

**Applicant:** Tregoad Holiday Park Ltd.

**Grid Ref:** 227222 / 55940.

**Cornwall Council Decision:** Approved with conditions.

**5.1.2: Application No:** PA23/06518.

**Proposal:** Formation of car parking area ancillary to existing holiday Yurt accommodation.

**Location:** Land South of Penvith Cottage, St Martin, Cornwall.

**Applicant:** Ms Chloe Chi Kwan Chan.

**Grid Ref:** 228351 / 54947.

**Cornwall Council Decision:** Despite the Parish Council requesting clearer plans and a site meeting this application has been approved.

**5.1.3: Application No:** PA23/05513.

**Proposal:** Conversion of existing barn to dwellinghouse and associated works.

**Location:** Barn at Keveral Mano,r St Martin by Looe, Cornwall, PL13 1PA.

**Applicant:** Mr. P. Evans.

**Cornwall Council Decision:** Approved.

## **Agenda Item 6: Planning Matters:**

None to discuss.

### **6.2: Correspondence:**

Forwarded by email where possible.

## **Agenda Item 7: – Finance.**

### **7.1.1: Summary of Accounts.**

#### ***Reconciled balances date 24/10//2023.***

Opening Bank Balances 1 <sup>st</sup> April 2023	£25,430.67
Income to date	£13,129.92
Expenditure to date	£7,352.57
Balance to date	£31,208.02

### **7.2: Accounts paid in October 2023.**

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks September expenses.	50.00
BACS	Cornwall Council – Clerks Salary September 2023.	649.98
BACS	Cornwall Council – Magazine Printing.	69.54
	<b>Total</b>	<b>769.52</b>
BACS	Cornwall Air Ambulance – Donation agreed this meeting	100.00
BACS	R Powley – Community Garden donation, agreed August meeting	43.99
	<b>Total Expenditure October 2023</b>	<b>913.51</b>

### **7.3: Income in October 2023.**

6-Oct-23	R Powley Coronation mug sold x3	£	15.00
29-Sep-23	K9 Style AD REVENUE	£	15.00
5-Oct-23	Cornish Homestead AD REVENUE	£	15.00
24-Oct-23	New View Windows AD REVENUE	£	20.00
24-Oct-23	Barbara Rivers AD REVENUE	£	60.00
24-Oct-23	Tredinnick FS AD REVENUE	£	30.00
	<b>Total</b>	£	<b>155.00</b>

It was proposed by \_\_\_\_\_ and seconded by \_\_\_\_\_ that Items 7.1, 7.2 and 7.3 are ratified.

### **7.4: Requests for Funding received by date of meeting.**

None received.

### **7.5: Receipts and letters of thanks received by the date of the meeting.**

**7.5.1: Cornwall Air Ambulance** – Letter of thanks received by the Clerk for the £100 donation which stated that in August alone 3 call out were within the wider area of St Martin by Looe.

### **7.6: Financial Business.**

#### **7.7.1: Accounts to be paid in November 2023.**

It was proposed by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks October expenses.	50.00
BACS	Cornwall Council – Clerks Salary October 2023.	649.98
BACS	Adobe Software to convert PDF's for Parish Magazine	21.14
BACS	B Reynolds – from Community Garden grant held by PC	9.98
BACS	Office rental and energy costs (Annual charge)	600.00
	<b>Total</b>	<b>1331.10</b>

## **Agenda Item 8: Reports on Matters arising from the Minutes.**

**8.1.1: Bus Shelter Lighting** – The motion activated light is still in good working order, however it is very dark on the pavement and the Clerk recommends a dusk to dawn or timer activated solar light be installed on the front of the shelter, by the entrance.

**8.1.2: Buses Not Stopping** – The Clerk contacted CityBus who replied by telephone that they would contact Cornwall Council and recommend a bus stop box be painted onto the road, to ensure drivers can see the stop, also they will look into moving the flag to a pole on the pavement. Email below also received:

Thank you for your email.

If passengers are clearly indicating for the bus then it should be stopping here.

Regarding a screen I have forwarded this to our infrastructure manager to take up with Cornwall Council

Kind regards

Customer Experience Team. Plymouth Citybus

**8.1.3: Darkness of the road by the bus stop and crossing** – The Clerk contacted Cormac who replied by email:

Thank you for your email.

I unfortunately, do not manage or maintain the Streetlighting, I have therefore passed your request to the Streetlighting Team within Cornwall Council.

Kind regards,

Will Glassup | Highway Manager

### ***Reply received from The Streetlighting Team –***

Hi Will. We would certainly adopt lighting funded by others but don't have the budget to pay for the installation ourselves.

It would need to be properly designed but there are some Nation Grid power poles that could potentially be utilised, which may help keep the cost down. Do you think the parish council could fund something or maybe do it as a Community Network Panel scheme?

Regards,

Mark Vincent. ITC Operations Officer. Transport & Infrastructure

**8.1.4: Kilmartin Cornish Hedgerows** – The Clerk investigated this matter, and it turns out the application form submitted stated that no hedges or trees nearby or adjacent would be affected, this was not picked up by planning and therefore no action can be taken by The Enforcement Team.

**8.1.5: Tamar Bridge Consultation** – The Clerk submitted the Parish Council's thoughts re: the proposed changes to the toll on the bridge, this was circulated to all Parish Councillors, the following email was received in reply to our submission:

Thank you for forwarding the Council's feedback concerning the Public Consultation on funding the Tamar Bridge and Torpoint Ferry crossings. The comments will be collated and incorporated within further reports to the Committee.

In response to the question regarding ownership, the 1957 Tamar Bridge Act established a joint undertaking in public ownership which continues to be the case. We are not unaware of any provisions in the 1957 Act or supporting documentation that suggested or mandated a change in status of either following settlement of the debt incurred to build the bridge. The 1957 Act contained provisions which allowed tolls continue to support the maintenance and operation of the crossings after the original debt had been extinguished.

I also note that the Committee funded research undertaken by the owning Councils related to a Western Park and Ride Scheme a decade ago. The summary final report and related minutes can be found at

<https://democracy.cornwall.gov.uk/ieListDocuments.aspx?CId=620&MId=1781&Ver=4> (Minute TBTF/28).

I am sorry that these points could not be clarified prior to the Council forming a view.

## **Agenda Item 9: Business received after publication of agenda:**

None received.

## **Agenda Item 10: Information received from CC and other Authorities:**

### **10.1.1: Cornwall Council.**

Newsletters and Special Bulletins and Notices sent by email.

**10.1.2: Other Authorities.**

None received.

**Agenda Item 11: New Business:**

**Agenda Item 12: Around the table:**

***Councillor Reynolds:***

***Councillor Lankston:***

***Councillor Spicer:***

***Councillor Keeble:***

***Councillor Lawes:***

***Vice Chair Powley:***

***County Councillor Armand Toms:***

***PCSO Dave Billing:***

Date and Time of Next Meetings: Thursday 7<sup>th</sup> December 2023 **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at