

# **ST MARTIN- BY- LOOE PARISH COUNCIL**

**MINUTES FOR THE PARISH COUNCIL MEETING HELD AT 7.30PM ON THURSDAY  
5<sup>th</sup> OCTOBER 2023 AT NO MAN'S LAND MEMORIAL HALL.**

## **Attended by:**

Chairman: Robert Henly, Vice Chairman: Roberta Powley,  
Parish Councillors: Barbara Reynolds, Andrea Lankston,  
Jill Spicer, Simon Lawes, David Keeble.  
Charles Hyde Parish Clerk and RFO  
County Councillor Armand Toms.  
PCSO Dave Billing.

## **Public Question Time and Councillors Comments on Declared Interests:**

None declared.

## **Agenda Item 1: Declarations of Interest:**

Councillor Spicer 5.1.2 Prejudicial Site Owner.

## **Agenda Item 2: Apologies for absence:**

None

## **Agenda Item 3: Minutes of the Parish Council Meeting:**

**3.1.1: Minutes for the Parish Council Meeting held on 31<sup>st</sup> August 2023** It was proposed by Councillor Reynolds, seconded by Councillor Keeble and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

## **Agenda Item 4: Planning Applications:**

None received.

## **Agenda Item 5: Planning Decisions received by the date of the meeting:**

**5.1.1: Enquiry reference PA23/05635.**

**Proposal:** Application for Non-Material Amendment to Application PA21/11900, PA21/06885, PA19/00686 and PA14/04703 for Use and reconfiguration of parts of existing holiday park to allow for the stationing of 106 no lodge caravans for holiday use, namely 1) Change of layout.

**Location:** Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall, PL13 1PB.

**Applicant:** Tregoad Holiday Park Ltd.

**Cornwall Council Decision:** Unconditional Approval.

**5.1.2: PA23/06549. WITHDRAWN**

**Applicant:** Ms Jill Spicer

**Location:** Land South of Polborder House St Martin Looe Cornwall PL13 1NZ

**Proposal** Certificate of lawfulness for existing use: Use of land as amenity space associated with caravan park.

**Cornwall Council Decision:** WITHDRAWN.

## **Agenda Item 6: Planning Matters:**

**6.1.1: Delays in planning applications being considered** – It appears that due to staff issues planning applications are taking longer than expected to be considered. The Clerk confirmed none of last months applications have been finalised.

## **6.2: Correspondence:**

Forwarded by email where possible.

## **Agenda Item 7: – Finance.**

### **7.1.1: Summary of Accounts.**

#### ***Reconciled balances date 25/09/2023.***

Opening Bank Balances 1 <sup>st</sup> April 2023	£25,430.67
Income to date	£12,974.92
Expenditure to date	£6,498.62
Balance to date	£31,906.97

### **7.2: Accounts paid in August 2023.**

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks July/August 2023 expenses.	117.10
BACS	Cornwall Council - Clerks Salary July 2023.	649.98
BACS	Cornwall Council – Clerks Salary August 2023	649.98
BACS	Cornwall Council – Magazine Printing	50.50
BACS	Liskeard Signs and Trophies – Swing Signs for Market	170.00
BACS	RBL Poppy Wreath (Purchased by C Hyde on personal Paypal Account	25.00
BACS	Viking Direct (office supplies)	35.41
		1697.97

### **7.3: Income in August/September 2023.**

29-Aug-23	New View Windows AD REVENUE	£	20.00
30-Aug-23	Weatherproof Systems AD REVENUE	£	20.00
1-Sep-23	R Powley Coronation mug sold	£	7.60
14-Sep-23	B Reynolds Mugs sold	£	22.50
19-Sep-23	A Cornwall AD REVENUE	£	20.00
22-Sep-23	S Wills AD REVENUE	£	30.00
22-Sep-23	Tregoad AD REVENUE	£	20.00
7-Sep-23	Precept pt 2	£	5,990.00
25-Sep-23	Bond Interest	£	110.62
		Total	£ 6,240.72

It was proposed by Vice Chairman Powley and seconded by Councillor Lankston that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

### **7.4: Requests for Funding received by date of meeting.**

**7.1.1: Cornwall Air Ambulance** - Request for a grant to help the Charity with this vital service to the residents of Cornwall.

Discussions ensued and it was proposed by Vice Chairman Powley, seconded by Councillor Reynolds to donated £100. ALL AGREED.

**7.5: Receipts and letters of thanks received by the date of the meeting.** None received.

### **7.6: Financial Business.**

#### **7.7.1: Accounts to be paid in October 2023.**

It was proposed by Councillor Reynolds, seconded by Councillor Lawes that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks September expenses.	50.00
BACS	Cornwall Council - Clerks Salary September 2023.	649.98
BACS	Cornwall Council – Magazine Printing.	69.54
		<b>Total 769.52</b>
BACS	Cornwall Air Ambulance – Donation agreed this meeting	100.00
BACS	R Powley – Community Garden donation, agreed August meeting	43.99
		<b>Total Expenditure October 2023 913.51</b>

### **Agenda Item 8: Reports on Matters arising from the Minutes.**

**PA19/10960 Millendreath Bar** – The time has run out for this application and for the bar to remain open a new application needs to be submitted. The Clerk raise an enforcement case, however the officer looked at the incorrect planning application (for the café – despite the application number being submitted) and said it was not out of date!. The Clerk has been in contact with Planning Enforcement and is awaiting a reply. Building control has not been contacted as I am waiting for the outcome of the enforcement,

Here is the original reply:

Dear Mr Hyde

Thank you for completing the online submission form below in relation to the café at Millendreath Holiday Village.

I have looked at the history of the site and it would appear that the café applied for temporary consent again in 2021 for a further 3 years and that temporary consent would expire on 16/07/2024, unless you can provide further details I am unable to identify a breach of planning control at this time, unless the café ceases trading after 16/07/2024.

With regard to the unsafe decking and fencing at the café, this would not be something which would we investigate in planning, your query would need to be dealt with by our Building Control department who would look at unsafe structures and have their own legislation and regulations to follow. For ease I have provided you with a link Building control - Cornwall Council

At this stage, I do not believe there is a breach of planning control as the current active permission expires on 16/07/2024 and no further investigations will take place at this time.

Kind regards  
Richard

The Clerk will continue to monitor the case.

Councillor Lawes stated the residents of Millendreath have no objections to the businesses continuing to trade, however decent clean facilities need to be provided for patrons and visitors to the beach.

### **Agenda Item 9: Business received after publication of agenda:**

None received.

### **Agenda Item 10: Information received from CC and other Authorities:**

#### **10.1.1: Cornwall Council.**

Newsletters and Special Bulletins and Notices sent by email.

#### **10.1.2: Other Authorities.**

None received.

### **Agenda Item 11: New Business:**

**11.1.1: Bus Shelter weeds and condition** – The Clerk has instructed Mr. Chudleigh to weed and tidy up the area around the bus shelter, as it is looking very untidy and not user friendly.

A request for a quotation to treat the bus shelter with preservative has been asked for from a local contractor, this work needs to be done to ensure the bus shelter has a long life. This can then be precepted for.

Discussion ensued and the Clerk presented a quote for £282 to treat the bus shelter. It was agreed to accept the quote and to ask for the work to be done ASAP.

Vice Chairman Powley informed Members that residents have commented on the beer cans and rubbish in the shelter and how dark the bus shelter is at night, stating that they will not go inside as they also cannot see the bus coming.

It was agreed that a regular clean is required in the bus shelter and that Vice Chairman Powley would ask Mr. Chudleigh who maintains the grass and pathways and has recently done a great job of removing the weeds and brambles from the bus shelter, to see if he would be prepared to undertake the task. This additional cost will be precepted for later this year.

It was also suggested that we ask CityBus to make the bus shelter a permanent stop and not just a request stop and to see if they would be prepared to install an electronic information sign in the shelter. The Clerk to contact CityBus.

The Clerk will check on the lighting in the bus shelter and report back, however an alternative light that maybe stays on for a limited time in the darkness should be installed. Councillor Spicer agreed to look into this and report back.

**Agenda Item 12: Around the table:**

***Councillor Reynolds:***

Nothing raised.

***Councillor Lankston:***

Nothing raised.

***Councillor Spicer:***

Nothing raised.

***Councillor Keeble:***

Nothing raised.

***Councillor Lawes:***

**Millendreath Cliffs** – There has been several minor cliff falls over the last few weeks, warning signs have now been installed. Signs have also been installed on the jetty, however they are not very substantial and are liable to be washed away by the sea in a short period of time.

**Kilmartin – original house** – Cornish hedgerows have not been reinstated. The Clerk will revisit the planning application decision and if found to be in breach of the conditions will report to planning enforcement.

***Vice Chair Powley:***

Nothing raised.

***The Chairman:***

**Tregoad Holiday Park** – The Chairman updated Members of the current works being planned and carried out at Tregoad.

***County Councillor Armand Toms:***

**A38 and Tamar Bridge** – County Councillor Armand Toms informed Members that he is still actively working on trying to get the A38 safety works carried out ASAP and the Tamar Bridge tolls revisited, as the original planning documents stated the tolls should cease when the bridge is paid for and the bridge handed over to public ownership, (Highways Agency). The debt currently causing the Tamar Bridge and Torpoint Ferry Committee so much concern was incurred when the HGV limits were raised by the EU in the 1990's.

***PCSO Dave Billing:***

**Police Report** – Two crimes were reported to the Police during the month of September, they were Section 47 Public Order and a Fraud.

The Looe Police Station Front Office Desk is due to open on 18<sup>th</sup> October 2023 and will be a welcome addition to the town. It will open Mon – Sat hours TBC.

A large drug raid was carried out in Bodmin, and the Clerk asked if the issued with the drug supplier in the parish were being monitored.

The Clerk also reported the number of vehicles using the one way section of Holland Road the wrong way. PCSO Dave Billing stated all he can do is follow up reports if registration numbers can be obtained.

Date and Time of Next Meetings: Thursday 2<sup>nd</sup> November 2023 **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.23pm.