

ST MARTIN-BY- LOOE PARISH COUNCIL

MINUTES FOR THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 4th MAY 2023, 7.15PM AT NO MAN'S LAND MEMORIAL HALL.

Attended by:

Parish Councillors: Robert Henly, Roberta Powley, Barbara Reynolds, Andrea Lankston, Simon Lawes, David Keeble.

Mrs. Janet Keeble (Stand in Clerk and Proper Officer of the Council).
County Councillor Armand Toms.

Agenda Item1: Apologies for Absence:

PCSO Dave Billing.
Charles Hyde Parish Clerk.

Agenda Item 2: Election of Officers - to serve to May 2024:

Chairman: Councillor Henly relinquished the Chair to the Clerk who asked for nominations for Chairman.

Councillor Henly was nominated by Councillor Powley, seconded by Councillor Lankston, ALL AGREED.

Councillor Henly then took the Chair and thanked the Members for electing him.

Vice – Chairman: The Chairman asked for nominations for Vice-Chairman.
Councillor Powley was nominated by Councillor Keeble, seconded by Councillor Lawes.
ALL AGREED

Data Protection Officer: All agreed that Councillor Keeble be appointed to take a special interest in Data Protection.

Rights of Way: All agreed that Councillor Lawes be appointed to take a special interest in Rights of Way.

Transport Issues: All agreed that Councillor Reynolds be appointed to take a special interest in Transport Issues.

Election of Representatives to Outside Bodies - to serve to May 2024:

Memorial Hall Committee: All agreed that Councillor Reynolds and Vice Chairman Powley be appointed the Council's representatives.

St Martin's School Trust: All agreed that Vice Chairman Powley be appointed the Council's representative.

Cornwall Assoc of Local Councils: All agreed that The Clerk be appointed the Council's representative.

The Clerk would advise the various Bodies of the Council's representatives for the ensuing year.

Agenda Item 3. Minutes of the Annual Parish Council Meeting held on 5th May 2022

Were approved at the meeting on the 16th June 2022.

Agenda Item 4: St Martin-By-Looe News:

4.1.1: Annual Report – An excellent year for the Parish Magazine, all four issues were published on time with a bumper issue for the Queens Platinum Jubilee. Advertising revenue remains strong with a substantial profit being made this year, which will be used to cover the costs of the Coronation Mugs and a new PC to replace the outdated equipment currently used. Many thanks to the regular contributors, without you this would be a much more difficult job to do. Please carry on submitting your items for publication.

The Chairman expressed his thanks on behalf of the Council to The Clerk for all that he does producing the Parish Magazine.

Agenda Item 5: Standing Orders/Code of Conduct:

Review if needed, but all upto date. – No review needed.

Agenda Item 6: Matters requested to be included in Agenda:

There being no other business, the meeting closed at: 7.24pm.

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING HELD ON THURSDAY 4th MAY 2023,
7.30PM AT NO MAN'S LAND MEMORIAL HALL.

Attended by

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston,
Simon Lawes, David Keeble.

Mrs. Janet Keeble (Stand in Clerk and Proper Officer of the Council).

County Councillor Armand Toms.

Public Question Time and Councillors Comments on Declared Interests:

Nothing raised.

Agenda Item 1: Declarations of Interest:

Councillor Lawes 6.1.1. Prejudicial Immediate neighbour.

Agenda Item 2: Apologies for absence:

PCSO David Billing.

Charles Hyde, Parish Clerk.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Annual Parish Meeting held on 6th April 2023 It was proposed by Councillor Keeble, seconded by Councillor Reynolds and agreed 5-0 (Vice Chairman Powley did not attend the meeting), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

3.1.2: Minutes for the Parish Council Meeting held on 6th April 2023 It was proposed by Councillor Reynolds, seconded by Councillor Lankston and agreed 5-0 (Vice Chairman Powley did not attend the meeting), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received.

Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

Agenda Item 6: Planning Matters:

6.1.1: Application No: PA23/01183

Proposal: Construction of new house and garage.

Location: Kilmartin, Millendreath, Looe, Cornwall.

Applicant: Mr Chris Biswell.

Grid Ref: 226906 / 54146.

County Councillor Armand Toms has asked for this application to be called into The Planning Committee. The Parish Council now need to nominate a spokesperson, who can prepare and deliver in 2 mins the Parish Councils reasons for rejection of the planning application to the Committee at the meeting.

Councillor Lawes and County Councillor Armand toms will attend the meeting.

(County Councillor Armand Toms is speaking to CPO (County Planning Officer) tomorrow 5/5/23 and will discuss Kilmartin regarding the roof – he will discuss with Councillor Lawes to prepare for the Planning Committee Meeting).

6.2: Correspondence:

Forwarded by email where possible.

The Chairman will be sending relevant info via email during the Clerks absence.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 30/04/23.

Opening Bank Balances 1 st April 2023	£25,430.67
Income to date	£6,496.10
Expenditure to date	£1,188.46
Balance to date	£30,738.31

7.2: Accounts paid in April 2023.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks March 2023 expenses.	73.49
BACS	Cornwall Council - Clerks Salary March 2023.	649.98
BACS	AJ Chudleigh Grass Cutting	480.00
BACS	Chown China Coronation Mugs	584.40
BACS	Donation to Tregoad School for books (delayed payment)	50.00
BACS	<i>Browns Nursery (Springfield Park CG) Payment not on Minutes in June 22</i>	48.80
BACS	<i>B Reynolds (Springfield Park CG) Payment not on Minutes in June 22</i>	41.37
	Total	1,928.04

7.3: Income in April 2023.

5-Apr-23	Hyde Coronation Mug	£	7.80
5-Apr-23	Keeble Coronation mugs	£	62.40
6-Apr-23	Henly Coronation Mug	£	7.80
6-Apr-23	Lankston Coronation Mugs	£	23.40
10-Apr-23	Lawes Coronation Mugs	£	39.00
12-Apr-23	Precept pt 1	£	5,990.00
25-Apr-23	HMRC Vat Refund	£	344.70
26-Apr-23	Old Bookshop TITHE MAPS	£	21.00
	Total	£	6,496.10

It was proposed by Councillor Keeble, and seconded by Councillor Lawes that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Annual Return (Audit) – Has been submitted to the Internal Auditor Sally Farrant for inspection.

Exemption, Updated Contact Details and Conflict of Interest forms have submitted to BDO LLP within the deadline.

All documents except the Internal Audit Report uploaded onto our website in line with the Financial/Transparency Regulations.

The Chairman thanked The Clerk for preparing the Audit.

planting season (November to March, 2023-24). Discuss, if we should apply and decide on a location (needed for the application).

Discussions ensued – and it was agreed to give this item more thought, location, who's responsibility etc. Bring the the next meeting.

11.1.2: Tamar Toll Action Group Update - It's been a busy few months for the Tamar Toll Action group (TTAG) Committee as they tour the parish and town councils of SE Cornwall asking for support for their campaign to abolish the Tamar tolls. We have presented our case to Saltash, Torpoint and Liskeard town councils, Pillaton and Calstock parishes and both the Cornwall Gateway and Caradon Community Network Panels – all have given their support and various offers of help; next stop St Mellion parish council in June. We have also had letters of support from the length and breadth of Cornwall – Launceston to Hayle and St Just to name just a few – who recognise that this issue is not just one that affects SE Cornwall, and that it's time to unite our voices to bring about change.

We have been in contact with all of our local MPs and have had productive meetings with both Luke Pollard and Sheryll Murray. We are pleased to report that Sheryll Murray has invited us to work with her and other relevant MPs and Councillors to produce a business case regarding the Tamar Bridge Act to take to Government, so we have been working hard on this. Progress is happening, slowly but surely! We are also getting some much-needed support from the local press which we are very grateful for.

We would really appreciate it if your Parish could consider sending us a letter to support so we can add it to our Facebook page, it means such a lot to our members to know our Cornish neighbours are backing us. We give a shout out to everyone that takes the trouble to write to us and for those that have already done so, thank you so much!

Everyone feels strongly about this, long ques, Severn Bridge is toll free. It was agreed to send a letter of support when the Clerk returns.

Agenda Item 12: Around the table:

Councillor Reynolds:

Nothing raised.

Councillor Lankston:

Nothing raised.

Councillor Keeble:

Nothing raised.

Councillor Lawes:

Nothing raised.

Vice Chair Powley:

Morval Parish – When will they stop the water running down Widegates Lane? County Councillor Armand Toms said there is a large pothole in the lane next to the building work, he has also reported the water running down the lane.

Holland Road Walk-a-bout – Two months ago, rubbish all still there, has Richard Lewis done anything? County Councillor Armand Toms is seeing Richard Lewis in June and will ask for a repeat visit.

The Chairman:

News from Matt Wat, Tregoad – Matt says thank you for the plaque by the Queens Memorial Tree. He sent an email via The Chairman inviting all to an Open Day on 13th May to see the new lodges etc.

Safe A38 – Noted, that at the last meeting it was reported that no safety work will not be done until 2030 – not good news.

County Councillor Armand Toms:

Highways – Cormac have 3000 defects and are way behind, filling 150 potholes a day, lots of repeat work, things will get worse.

PCSO Dave Billing

Police Report (by email) – Please pass on my apologies for not being able to make tonight's meeting due to still being on restricted duties due to a foot injury, hopefully I will be getting signed off next week and then I shall be out and about.

During the month of April there were 2 crimes reported to the Police within the Parish, these were both generated from the same incident at a local Holiday Park.

The incident that was reported to us regarding the vehicle apparently speeding and hitting someone is still being looked into, the person reporting the incident didn't want it reported but the driver of the vehicle spoken to. The vehicle was reported having a company's name on the side this being Spic and Span who was believed to be a cleaning company. We have made several local enquiries but have been unable to find the company, the closest being in Wadebridge and no longer trading. We will continue looking for this company.

On the subject of drugs within the Parish, the team regularly carry out mobile patrols when we are on duty and will continue to do so. Drugs is one of the sectors priorities and PC Ben Woodhead who is the new Neighbourhood Beat Manager is planning some action which includes getting the help of the other Neighbourhood Teams within East Cornwall along with the dog units. Such event was recently held in Saltash and Liskeard with some positive results.

Last month myself and a drug dog handler made an unannounced visit to Looe Academy, this was at the request of the Head Teacher. These visits regularly happen at all secondary schools within East Cornwall and on this occasion the drug dog showed no indications on the children/staff and their bags.

If anyone has any information regarding the use of drugs etc please contact us, so that we can submit the Intel onto our system.

Date and Time of Next Meetings: Thursday 1st June 2023 **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.22pm.