

St Martin – By - Looe Parish Council

**MINUTES FOR THE ANNUAL PARISH MEETING AT 7.15PM. HELD ON THURSDAY
6TH APRIL 2023 AT NO MAN'S LAND MEMORIAL HALL.**

Attended by:

Chairman: Robert Henly.

Parish Councillors: Barbara Reynolds, Andrea Lankston

Simon Lawes, David Keeble.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

Agenda Item 1: Apologies for absence.

County Councillor Armand Toms.

Vice-Chair: Roberta Powley.

Agenda Item 2: Minutes of the Annual Parish Meeting.

2.1.1: Minutes for the Annual Parish Meeting held on 7th April 2022. Approved at the 5th May 2022 meeting.

Agenda Item 3: St Martin by Looe Parish Council:

Chairman's Report 2023 - This year has been much more normal with all meetings held face to face. The ability to hold a zoom meeting is still in place if a subject such as planning needs a quick decision.

Councillor Nigel Cummings resigned from the council in December leaving a vacancy which is yet to be filled. A new website was set up in January/February with the clerk in control of inputting content.

We have continued to campaign for road improvements in No Mans Land on the B3253. We have finally been promised gateway signs and we are hoping for a speed reduction to 40mph. However, the road surface especially near the bus stop remains in a poor state of repair.

Road improvements have been made at Millendreath with the introduction of yellow lines to stop roadside parking during the summer months and new signage for the 30mph limit.

A Christmas tree was again erected at No Mans Land and we were able to perform a light up ceremony with refreshments in the hall once again. Thanks to the committee led by Barbara Reynolds.

The entrances to Holland Road and Springfield Park are looking much more attractive thanks to the band of volunteers who tend the plants and keep it tidy.

The Queen's Platinum Jubilee was celebrated in June with events organised by the Memorial Hall Committee. The Parish Council Donated Celebration Mugs to all the children in the parish.

The Queen's death in September was a much more sombre occasion and I read the Proclamation of King Charles III accession to the throne in the hall on Sunday 11th September. The Parish Council have planted a silver birch tree in memory of the late Queen Elizabeth II at Pethick Farm and it will be marked by a memorial plaque. The tree was kindly donated by Tregoad Holiday Park. A service of Remembrance was held in the Memorial Hall in November and I laid a wreath on behalf of the Parish Council.

My thanks go to my fellow councillors for their support over the year. My thanks to County Councillor Armand Toms for the tremendous support he has given us and continues to give us despite now covering a much larger constituency. Thanks also to PCSO Dave Billings for keeping us up to date with crime in the parish and his help when we have a problem.

Finally, I extend a very big thank on behalf of myself and all the councillors to our clerk Charles for all his hard work to ensure the smooth running of the council in this year, for his work in producing the quarterly newsletters for the parish and his added responsibility of running the website.

Robert Henly 06/04/2023

Agenda Item 4: Matters raised by Parishioners for further discussion and possible Action:

Nothing raised.

There being no other business the meeting closed at 7.20pm.

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM. BE HELD ON THURSDAY 6th APRIL 2023 AT NO MAN'S LAND MEMORIAL HALL.

Attended by:

Chairman: Robert Henly.

Parish Councillors: Barbara Reynolds, Andrea Lankston, Simon Lawes, David Keeble.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

Public Question Time and Councillors Comments on Declared Interests:

Re: Kilmartin Planning Application: Residents directly affected voiced their opposition and concerns regarding the proposed development, which included, height, size, visual impact, increased traffic and highways congestion, land stability due to soakaways, loss of privacy, loss of light for power generation, need for further holiday homes in an already busy holiday village and the removal of much needed Cornish hedgerows.

Agenda Item 1: Declarations of Interest:

Parish Councillor Lawes	4.1.1	Prejudicial	Neighbour - Directly affected.
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Agenda Item 2: Apologies for absence:

County Councillor Armand Toms.

Vice-Chair: Roberta Powley.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 2nd March 2023 It was proposed by Councillor Reynolds, seconded by Councillor Keeble and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA23/01183

Proposal: Construction of new house and garage.

Location: Kilmartin, Millendreath, Looe, Cornwall.

Applicant: Mr Chris Biswell.

Grid Ref: 226906 / 54146.

Parish Council's Decision – Refused. Proposed by Councillor Reynolds, seconded by Councillor Lankston, agreed unanimously.

The reasons for the rejection are:

- 1. Overdevelopment of the site**, quite simply the proposed property is too high and too large and will directly affect the neighbouring properties privacy, right to light and will have a detrimental effect on the landscape.
- 2. Land stability**, proposed soakaways will destabilise the land of not only the proposed site but the neighbouring land and cliffs (which are already unstable and subject to regular erosion).
- 3. Increased highway congestion**, the redevelopment of the neighbouring property (also owned by the applicant) has increased the number of vehicles substantially, causing issues with highway access for council vehicles and emergency vehicles, this proposal will only make this worse, neighbours have reported to the parish council that their private driveways are regularly being used by the holiday makers in the neighbouring property to turn in the narrow lane.
- 4. Removal of Cornish hedgerows** is unacceptable, the previous redevelopment of the neighbouring property (also owned by the applicant) resulted in the hedgerows being removed, these were meant to be reinstated, instead they are now used as parking for several vehicles, the proposed development will also

result in removal of the Cornish hedgerows and the Parish Council have low confidence they will be reinstated by the applicant. This is also the South West Coast Path route and this and previous developments by the applicant have done little to maintain the beauty of the coastline.

5. The Parish Council also question the need for further holiday lets in Millendreath, the village is dominated by the holiday village opposite and permanent homes are what is needed, we have little confidence that the proposed development will ever be used as a permanent home.

6. The Parish Council have been approached by several residents who will be directly affected by this development, we feel it is our responsibility to represent the views of these people by objecting to this application, even if on planning grounds there is little reason for us to object, however, we feel on this occasion public opinion needs to be listen to. This application if recommended for approval we feel should be taken to the **Strategic Planning Committee for further debate.**

Agenda Item 5: Planning Decisions received by the date of the meeting:

Application No: PA22/10693.

Proposal: Application for Lawful Development Certificate for an Existing use - residential use.

Location: 95 Hillside Villas Millendreath Holiday Village Millendreath Looe Cornwall PL13 1PF.

Applicant: Mr. Ian Ward.

Cornwall Council's Decision: Granted.

Agenda Item 6: Planning Matters: None received.

6.2: Correspondence: Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 28/3/2023.

Opening Bank Balances 1 st April 2022	£24,467.15
Income to date	£17,010.74
Expenditure to date	£16,047.22
Balance to date	£25,430.67

7.2: Accounts paid in March 2023.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks February 2023 expenses.	50.00
BACS	Cornwall Council - Clerks Salary February 2023.	649.98
BACS	Oak Johnson – Parish Paths maintenance	160.00
	Total	859.98

7.3: Income in March 2023.

	3-Mar-23	RJ Reynolds AD REVENUE	£	15.00
	18-Mar-23	Looe Locksmith AD REVENUE	£	30.00
Various		Bond Interest	£	28.84
		Total	£	73.84

It was proposed by Councillor Lawes, seconded by Councillor Keeble that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Presentation of end of year accounts – Presented by the Clerk.

The Chairman thanked the Clerk for the prompt preparation of the Annual Audit.

7.6.2: Annual Governance Statement – Presented by the Responsible Finance Officer (the Clerk) for approval by the Parish Council and signed and dated by the Chairman and Responsible Finance Officer at this meeting.

7.6.3: Accounting Statements 2022/2023 - Presented by Responsible Finance Officer (the Clerk) for approval by the Parish Council signed and dated by the Chairman and Responsible Finance Officer at this meeting.

7.6.4: Asset Register: The Clerk has reviewed the Parish Council's assets and updated the register.

7.6.5: VAT Reclaim – Form to be completed. Value £344.70.

7.6.7: Allocated funds – At the end of the financial year the Parish Council's bank balance to date is £25,430.70.

Suggest to be agreed at this meeting, £10,000, will be earmarked for the No Man's Land Play Area. £500 for unexpected election costs, £1000 for replacement IT.

This was approved, proposed by Councillor Reynolds, seconded by Councillor Lankston.

ALL AGREED.

7.6.8: Turnpike Trust Charity – Account closed and funds transferred to St Martins School Trust.

7.6.9: The Blue Accounts Book – To be signed by the Chairman at this meeting.

7.6.10: Certificate of Exemption – Agreed and signed by the Chairman at this meeting.

7.6.10: Conflict of Interest with BDO LLP – Confirm no conflict declared with Audit Co by the Chairman and Clerk signing the appropriate form.

7.7.1: Accounts to be paid in April 2023.

It was proposed by Councillor Lawes, seconded by Councillor Keeble that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks March 2023 expenses.	73.49
BACS	Cornwall Council - Clerks Salary March 2023.	649.98
BACS	AJ Chudleigh Grass Cutting	480.00
BACS	Chown China Coronation Mugs	584.40
BACS	Donation to Tregoad School for books (delayed payment)	50.00
BACS	<i>Browns Nursery (Springfield Park CG) Payment not on Minutes in June 22</i>	48.80
BACS	<i>B Reynolds (Springfield Park CG) Payment not on Minutes in June 22</i>	41.37
	Total	1,928.04

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Bay View Farm – Touring caravans seen entering site on 6th and 11th February 2023.

The Clerk contacted the site owner for the reasons for the caravans being on site, he was told these were only two of the seven seasonal pitches returning after having to leave the site for the month of February, as instructed by the Planning Inspectorate, three more are yet to arrive and two will not be coming back. The site does not accept touring caravans other than those with a special long-term agreement. Planning have been approached for clarity, however, there are different interpretations as to whether these are allowed. The site owner has promised to call the Clerk when tourers are due to arrive.

Discussions ensued and it was agreed that the Clerk continue to try to get answers from Planning Enforcement to clarify the touring caravans and storage issue.

8.1.2: Fly Tipping at 6 Bucklawren Road – Rubbish on the verge is unsightly and causing a visibility issue. The Clerk contacted Environmental Services and Cormac regarding visibility. It was confirmed the verge is Cormac's responsibility and the property owner has been contacted by Cormac the rubbish has now been removed.

Parking on the verge is still an issue and needs to be reported to Cormac as visibility is still an issue. The Clerk to contact Cormac.

8.1.3: 30 MPH signs at Millendreath & dangerous trees – The work has now started on the signs, the trees have been inspected and reported safe, the movement on the footpath is due to the recycled tyres used in the manufacture of the experimental surface used, making the footpath flexible.

8.1.4: Untidy Homes and Gardens, Holland Road Estate – These were reported to Cornwall Housing, Richard Lewis. The Clerk met with Richard on 22nd March at the estate, and did a walk-a-bout, photos were taken and letters will be sent informing residents the rubbish will be removed by Biffa. There may well be a charge for persistent offenders.

8.1.5: Queen Elizabeth II Memorial Tree – A quote for the plaque has been ordered by Councillors Reynolds and Lankston from a business who attend the produce market.

Agenda Item 9: Business received after publication of agenda:

9.1.1: Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces): Proposed renewal of the current order for October 2023:

- No Man's Land is included on the list should it be removed?

Discussion ensued and it was agreed to get No Man's Land removed from the list. The Clerk to inform Cornwall Council.

9.1.2: Unauthorised Development of Pendrym: - Message received from Looe Town Council. Further to your enquiry with us a few weeks back I can confirm that an enforcement case was lodged for the above, Looe Town Council received an acknowledgment letter from Cornwall Council dated 20th July 2022. As stated within the letter enforcement investigations can take at least 30 weeks to investigate.

In Looe Town Council's experience we would normally have heard before the 30 weeks if the case has been closed due to no breach being found.

If you would like to make further enquiries the planning enforcement ref is as follows: EN22/00998

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

11.1.1. Liskeard & Looe Community Network Panel Meeting.

Location: Lanreath Village Hall, St Marnarchs, Lanreath PL13 2NL.

When: 24 April 2023 19:00 – 21:00.

Agenda Item 12: Around the table:

Councillor Reynolds:

6 Bucklawren Road – AirBNB letting – The Property is being advertised with a caravan for upto 6 guests in the garden, the caravan has no facilities. Caravans stored in private gardens should not be let. With the house and caravan upto 12 guests can be in the property, as it has a shared septic tank this will cause it to be needed to be emptied more regularly which is unfair to the neighbour who shared the cost for emptying. Unlimited use of the hot tub is advertised, where is this emptied, is this emptied and if so are they using the septic tank or the highway drains?

The property is advertised as having plenty of private parking, this is incorrect as the verge being used is owned by Cormac. The Clerk to follow this up with Cornwall Council Housing and Cormac.

Councillor Lankston:

Nothing raised.

Councillor Keeble:

RTA Looe Hill – involving a pedestrian, this was reported to the Police, the vehicle concerned is owned by a local business and is seen driving at speed. The Clerk to follow up with PCSO Dave Billing.

Councillor Lawes:

Drug Dealer – Back in Millendreath, drug use in the Parish is on the rise and is a cause for concern. The Clerk to contact PCSO Dave Billing for comment and to ask if he could update the Parish Council at the next meeting. (The Chairman also raised his concerns regarding the dugs issue).

Quality of Pot hole repair – The repairs have failed very quickly therefore asking the question of why is this occurring. The Clerk to continue to report using the reporting system and will contact William Glassup at Cormac for comment.

Millendreath Cliff, the jetty – are all falling apart rapidly, additional development using soakaways will only make this worse.

The Chairman:

The Queens Memorial Tree – Coming out into leaf. Slate chosen for the plaque.

The Clerk:

Produce Market Signage – A new sign needs to be made to advertise the Produce Market; this could be funded by the Parish Magazine. The Clerk to get quotes.

Date and Time of Next Meetings: 4th May 2023 at **Annual Parish Council Meeting** at 7.15pm.

The **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.47pm.