

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING HELD AT 7.30PM, ON THURSDAY 5th JANUARY 2023 AT NO MAN'S LAND MEMORIAL HALL.

Attended by:

Chairman: Robert Henly.
Vice-Chair: Roberta Powley.
Parish Councillors: Barbara Reynolds, Andrea Lankston, Simon Lawes, David Keeble.
Mr Charles Hyde, Clerk and Proper Officer of the Council.
County Councillor Armand Toms.

Public Question Time and Councillors Comments on Declared Interests:

Tregoad Holiday Park – Update from Matt Way, General Manager.

Phase three of the upgrade works are on schedule.

126k spent on improvements so far.

Recruitment campaign to start shortly.

Cornwall Sustainably Awards – finalists.

Park facilities opening in March, full park opening in April.

Park rebrand to take place in January 2023.

The park is a member of the Looe Tourist Group which is proving to be beneficial to all parties.

Agenda Item 1: Declarations of Interest:

None declared.

Agenda Item 2: Apologies for absence:

PCSO David Billing.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 1st December 2022 It was proposed by Councillor Reynolds, seconded by Councillor Lankston and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

Application No: PA22/10693.

Proposal: Application for Lawful Development Certificate for an Existing use - residential use.

Location: 95 Hillside Villas Millendreath Holiday Village Millendreath Looe Cornwall PL13 1PF.

Applicant: Mr. Ian Ward.

Parish Council's Decision: Providing the Planning Officer is satisfied they have all the evidence needed to prove 10 years permanent residency at the address the application is approved by St Martin by Looe Parish Council. This decision was taken at the December 2018 meeting when it was decided by the Parish Council to support all such application at the Millendreath Holiday Village subject to the above checks.

Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 28/12/22

Opening Bank Balances 1 st April 2022	£24,467.15
Income to date	£16,627.18
Expenditure to date	£11,734.80
Balance to date	£29,359.53

7.2: Accounts paid in December 2022.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks November 2022 expenses.	50.00
BACS	Cornwall Council - Clerks Salary November 2022.	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance November 2022	20.00
BACS	St Martins Village Hall Trust – Hall Hire	140.00
	Total	859.98

7.3: Income in December 2022.

None received.

It was proposed by Councillor Lawes, seconded by Councillor Keeble that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: 2023/2024 Precept – The approved precept has been submitted to Cornwall Council. Ref: ID73VQ10.

7.7.1: Accounts to be paid in January 2023.

It was proposed by Councillor Lankston, seconded by Councillor Lawes that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks December 2022 expenses.	50.00
BACS	Cornwall Council - Clerks Salary December 2022.	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance Jan 2023	20.00
BACS	Cornwall Council – Magazine Printing	42.08
BACS	WesternWeb – New provider setup cost deposit	180.00
	Total	942.06

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Queen Elizabeth II Memorial Tree – Should the Parish Council plant a memorial tree, and if so what type and where? Item published in the Parish Magazine. Carried over from the December meeting.

Discussions ensued and it was suggested the tree be planted at the corner of Pethick Farm and Bucklawren Road on The Chairmans land, who agreed to this. Matt Way from Tregoad said he would donate the tree. The Chairman thanked Matt.

It was agreed a silver birch would be a suitable tree. This was proposed by Councillor Reynolds, seconded by Vice Chairman Powley and ALL AGREED.

8.1.2: Coronation Mugs – Should the Parish Council consider gifting mugs for the Coronation. Carry forward to the next meeting.

8.1.3: Staffing Committee – Sarah Mason from CALC suggested the Parish Council consider forming a committee to deal with staff issues, ie: salary, conditions, recruitment and grievances. This is entirely upto individual Parish Councils to consider.

Discussions ensued and it was suggested by Councillor Lawes that should issues arise that need discussion a team would be appointed to deal with this issue independently. In the meantime we carry on as we are. This was agreed by all.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

11.1.1: Parish Councillor Vacancy – Notices posted on Noticeboards and Social Media. Closing date 19th January 2023.

11.1.2: Parish Council Website – WesternWeb have been appointed to take over the Parish Council Website, hopefully it will be completed by the end of January. Costs £650 set up fee and £80 Per annum hosting fee. All subject to VAT.

Agenda Item 12: Around the table:

Councillor Reynolds:

The Oaks Park – The current owners are concerned about people crossing their land to view the lakes site which is currently for sale. They have asked the Parish Council to intervene if planning permission is sought for development of the site as any access would be over land owned by the Oaks.

Councillor Lankston:

Nothing raised.

Councillor Keeble:

Nothing raised.

Councillor Lawes:

Millendreath Beach Cliff Fall – There is a large overhang on the cliff above the recent cliff fall, the land owners are aware but this issue makes that part of the beach dangerous.

30 MPH Scheme, May Lane – Councillor Lawes asked if there was any news on this scheme, the Clerk informed him all the signs have been delivered to the contractors and works will be carried out soon.

Information regarding Holiday Homes and the Council Tax- Many questions have been raised about the whereabouts of the holiday/ second homes identified by Cornwall Council in the Parish. County Councillor Armand Toms told all present that training for Clerks will happen shortly, it was also decided the bulk of the second homes are probably in Hillside Villas, Millendreath.

Vice-Chairman:

Nothing raised.

The Chairman:

Nothing raised.

County Councillor Armand Toms:

Christmas Food Donations – The scheme was very successful this year with hampers from Looe Lions, retailers and private donations and gift from Santa distributed throughout the area.

PCSO Dave Billing:

Police Report - Please pass on my apologies for not being able to attend tonight's meeting due to being involved with a Police Op this morning.

During December 2022 there were 4 crimes within the Parish that were reported to the Police. Looe Police are still looking for volunteers to join the Community Speed Watch Team, any Volunteers are asked to contact myself so that we can discuss the training that is required to be carried out.

I look forward to seeing you at the February meeting.

Date and Time of Next Meeting: 2nd March 2023 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.25pm.