

St Martin – By - Looe Parish Council

Friday, 30th December 2022

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM, TO BE HELD ON THURSDAY 5th JANUARY 2023 AT NO MAN'S LAND MEMORIAL HALL.

The Parish Council Meeting.

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Parish Council Meeting held on the 1st December 2022.

Agenda Item 4: Planning Applications:

Application No: PA22/10693.

Proposal: Application for Lawful Development Certificate for an Existing use - residential use.

Location: 95 Hillside Villas Millendreath Holiday Village Millendreath Looe Cornwall PL13 1PF.

Applicant: Mr. Ian Ward.

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

stmartinpc1@btinternet.com www.stmartinbylooe.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM, TO BE HELD ON THURSDAY 5th JANUARY 2023 AT NO MAN’S LAND MEMORIAL HALL.

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, Simon Lawes, David Keeble.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

PCSO David Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 1st December 2022 It was proposed by _____ seconded by _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

Application No: PA22/10693.

Proposal: Application for Lawful Development Certificate for an Existing use - residential use.

Location: 95 Hillside Villas Millendreath Holiday Village Millendreath Looe Cornwall PL13 1PF.

Applicant: Mr. Ian Ward.

Parish Council’s Decision: Providing the Planning Officer is satisfied they have all the evidence needed to prove 10 years permanent residency at the address the application is approved by St Martin by Looe Parish Council. This decision was taken at the December 2018 meeting when it was decided by the Parish Council to support all such application at the Millendreath Holiday Village subject to the above checks.

Agenda Item 5: Planning Decisions received by the date of the meeting:

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 28/12/22

Opening Bank Balances 1 st April 2022	£24,467.15
Income to date	£16,627.18
Expenditure to date	£11,734.80
Balance to date	£29,359.53

7.2: Accounts paid in December 2022.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks November 2022 expenses.	50.00
BACS	Cornwall Council - Clerks Salary November 2022.	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance November 2022	20.00
BACS	St Martins Village Hall Trust – Hall Hire	140.00
	Total	859.98

7.3: Income in December 2022.

None received.

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: 2023/2024 Precept – The approved precept has been submitted to Cornwall Council. Ref: ID73VQ10.

7.7.1: Accounts to be paid in January 2023.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks December 2022 expenses.	50.00
BACS	Cornwall Council - Clerks Salary December 2022.	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance Jan 2023	20.00
BACS	Cornwall Council – Magazine Printing	42.08
BACS	WesternWeb – New provider setup cost deposit	180.00
	Total	942.06

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Queen Elizabeth II Memorial Tree – Should the Parish Council plant a memorial tree, and if so what type and where? Item published in the Parish Magazine. Carried over from the December meeting.

8.1.2: Coronation Mugs – Should the Parish Council consider gifting mugs for the Coronation.

8.1.3: Staffing Committee – Sarah Mason from CALC suggested the Parish Council consider forming a committee to deal with staff issues, ie: salary, conditions, recruitment and grievances. This is entirely upto individual Parish councils to consider.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

11.1.1: Parish Councillor Vacancy – Notices posted on Noticeboards and Social Media. Closing date 19th January 2023.

11.1.2: Parish Council Website – WesternWeb have been appointed to take over the Parish Council Website, hopefully it will be completed by the end of January. Costs £650 set up fee and £80 Per annum hosting fee. All subject to VAT.

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Lankston:

Councillor Keeble:

Councillor Lawes:

Vice-Chairman:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing:

Date and Time of Next Meeting: 2nd February 2023 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at