

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on accrual and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **St Martin by Looe Parish Council**

County area (local councils and parish meetings only): **Cornwall**

Financial year ending 31 March 2020

Prepared by (Name and Role): **Charles Hyde, Parish Clerk and RFO**

Date: **14/05/2020**

		£	£
Balance per bank statements as at 31/3/19:			
Current Account	account 1	16,800.41	
Savings Account	account 2	10,505.87	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			27,306.28
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
Add: any un-banked cash as at 31/3/19			-
Net balances as at 31/3/19 (Box 8)			<u>27,306.3</u>